



# BY-LAWS

## HENDRICKS COUNTY REPUBLICAN WOMEN'S CLUB Club # 2600350 /INDIANA

### ARTICLE 1. NAME

This organization shall be known as the Hendricks County Republican Women's Club (hereinafter referred to as "HCRW").

### ARTICLE 2. AFFILIATION

HCRW is affiliated with the Indiana Federation of Republican Women (IFRW) and the National Federation of Republican Women (NFRW).

### ARTICLE 3. PURPOSE & MISSION

The purpose of this organization shall be to further the Mission Statement of the IFRW, its goals, and objectives:

**The IFRW mission** is to educate, empower, and mobilize women to become Republican advocates for sound fiscal policy, safeguarding the Constitution and our freedom, and limiting government control over our lives at all levels through meaningful and engaging membership in a Republican Women's club.

The **goal** of the IFRW is to unite Republican women throughout the State of Indiana for the purpose of advancing and perpetuating the principles of the Republican Party.

To achieve our goal, the **objectives** of the IFRW are:

- to foster an assertive movement to promote sound Republican political doctrines and principles in keeping with our American form of government;
- to work for honesty and efficiency in election procedures;
- to serve as a center for political activity and education;
- to work for the election of all Republican candidates;
- to increase the effectiveness of women in the cause of good government; and
- to work in unity at all times to accomplish our goal.

### ARTICLE IV. MEMBERSHIP

Membership shall consist of ten (10) or more women who are Regular members and who live in the county, along with Associate members as described here.

1. Any Republican woman may become a Regular member upon payment of national, state, and local dues. A Regular member who is in Good Standing has voting rights, may run for and hold an office, serve on committees, and will be counted in determining delegate representation to state and national conventions. A Regular member will automatically become a member of the Indiana and National Federation of Republican Women.

2. Any Republican woman who holds regular membership in another federated Republican Women's Club may become an Associate member in HCRW upon payment of local club dues. She may attend meetings, take part in all activities, and serve on committees, but she may not vote, run for or hold an elective office, or be counted in determining delegate representation to state or national meetings and conventions.
3. Any Republican man may become an Associate member upon payment of local club dues. He may attend meetings and activities, serve on committees, but may not have a voice or vote, run for or hold an office, or be counted in determining delegate representation to state or national meetings and conventions. Republican men do not become members of IFRW or NFRW.
4. Member in Good Standing: A Member in Good Standing is a member whose dues are paid current, who is in agreement with the Mission Statement (ARTICLE 3), and whose membership has not been suspended or revoked.

#### **ARTICLE V. OFFICERS AND DUTIES**

The officers of this organization shall be: President, Vice President, 2<sup>nd</sup> Vice President (The Republican Party County Chair or Vice Chair – whichever is a woman), Secretary and Treasurer. These officers shall constitute the executive board of the club and shall conduct all necessary business of the club between meetings.

1. Officers shall be elected in November of alternating years for a term of two years beginning the following January 1<sup>st</sup>. In case an election is delayed, officers shall serve until their successors are elected.
2. The President shall preside at all meetings of the Club and shall represent the club at all times. She shall establish all committees and, except for the nominating committee, shall be an ex-officio member of each committee.
3. The Vice Presidents in their order shall perform the duties of the President in her absence and shall perform other duties that may be assigned by the President. If a vacancy occurs in the office of President, the Vice Presidents in their order shall fill the unexpired term.
4. The Secretary shall keep the minutes of all meetings and shall receive and answer all Club correspondence. She shall keep an accurate roster of members and shall notify the IFRW and NFRW of the names and addresses of newly elected officers.
5. The Treasurer shall be the custodian of all the funds of the Club and shall collect, deposit, and disburse dues and other funds as directed by the Club.

#### **ARTICLE VI. COMMITTEES**

Standing committees shall be those that are necessary for the functioning of the Club as determined by the officers, such as membership, program, ways and means, publicity, and historian.

#### **ARTICLE VII. NOMINATIONS AND ELECTIONS**

1. A nominating committee of three (3) people shall be elected at the September meeting of the election year and shall prepare a slate of at least one (1) nominee for each office, to be presented to the November meeting of that year.

2. Nominees must be Regular members in good standing, having paid their dues and having voted Republican in the last primary election.
3. Nominations may be made from the floor, providing the nominee has given consent.
4. Election shall be by ballot, with a majority of all votes cast constituting the election. When there is only one (1) candidate for an office, election may be made by voice vote.
5. Any vacancy in an elected office (except President) shall be filled by appointment by the President, subject to the approval of the Club at its next meeting.

#### **ARTICLE VIII. MEETINGS**

1. Regular meetings will be held each month unless otherwise ordered by the Club. There shall be at least five (5) meetings each year.
2. The November meeting shall be designated as the Annual meeting and shall be for the purpose of receiving annual reports from the officers and committee chairs, electing officers, and transacting such other business as may arise.
3. Special meetings may be called by the President.
4. Quorums shall consist of not fewer than three (3) officers for executive board meetings and 20% of the Club membership for general meetings.

#### **ARTICLE IX. DUES**

Annual dues shall be the required state and national dues plus local dues, as shall be determined by the Club, to be paid by November 1st of each year.

The fiscal year of this organization is January 1 through December 31. The financial records of the Club shall be audited at the close of the fiscal year and at such other times as may be requested by the executive board of the Club.

#### **ARTICLE X. PARLIAMENTARY AUTHORITY**

The rules contained in Robert's Rules of Order, newly revised, shall be the parliamentary authority of the Club in all cases to which they are applicable and in which they are not inconsistent with these by-laws.

#### **ARTICLE XI. AMENDMENTS**

These by-laws may be amended by a two-thirds (2/3) vote taken in person, virtually or by mail, provided that previous notice for the proposed amendment has been given in writing at least two weeks in advance.